

**The South Point Local  
Board of Education  
Special Session  
March 31, 2008**

**With the following members present:**

**Mrs. Cogan, Mr. Keffer, Mr. Roberts, Mr. Sherman, Mr. West**

**75-08 BAND TRAILER INSURANCE**

Mr. Keffer moved second by Mr. Sherman to add the band trailer owned by South Point Band Boosters to the district's property insurance coverage.

The vote was: Mrs. Cogan, yea; Mr. Keffer, yea; Mr. Roberts, yea; Mr. Sherman, yea; Mr. West, yea.  
Motion carried.

**76-08 EXECUTIVE SESSION**

Mrs. Cogan moved second by Mr. Sherman to go into executive session to discuss personnel, finances, administrative contracts and district facilities issues.

Time out: 6:03 p.m.

The vote was: Mrs. Cogan, yea; Mr. Keffer, yea; Mr. Roberts, yea; Mr. Sherman, yea; Mr. West, yea.  
Motion carried.

**77-09 RETURN FROM EXECUTIVE SESSION**

Mr. Keffer moved second by Mr. Cogan to return to regular session from executive session.

Time back: 12:00 midnight

The vote was: Mrs. Cogan, yea; Mr. Keffer, yea; Mr. Roberts, yea; Mr. Sherman, yea; Mr. West, yea.  
Motion carried.

**78-08 4-YEAR ADMINISTRATIVE CONTRACTS APPROVED**

Mr. Sherman moved second by Mrs. Cogan to approve the following 4-Year Administrative Contracts effective from August 1, 2008 through July 31, 2012 as recommended by the Superintendent.

1. Mark Christian, Assistant Superintendent
2. Sandra Mers, Assistant Superintendent (pending certification from the Ohio Department of Education prior to August, 1 2008)

The vote was: Mrs. Cogan, yea; Mr. Keffer, yea; Mr. Roberts, abstain; Mr. Sherman, yea; Mr. West, yea.  
Motion carried.

**79-08 3-YEAR ADMINISTRATIVE CONTRACTS**

Mr. Keffer moved second by Mr. Sherman to approve the following 3-Year Administrative Contracts effective from the 2008-09 school year through the 2010-11 school year as recommended by the Superintendent.

1. Chris Mathes, Principal, South Point Elementary
2. Henrietta Kitchen, Principal, Burlington Elementary

The vote was: Mrs. Cogan, yea; Mr. Keffer, yea; Mr. Roberts, yea;  
Mr. Sherman, yea; Mr. West, yea.  
Motion carried.

**80-08 2-YEAR ADMINISTRATIVE CONTRACTS**

Mrs. Cogan moved second by Mr. Keffer to approve the following 2-Year Administrative Contracts effective from the 2008-09 school year through the 2009-10 school year as recommended by the Superintendent.

1. Mylissa Bentley, Assistant Principal, South Point Elementary
2. J.D. Emnett, Assistant Principal, South Point High School
3. T.J. Howard, Assistant Principal, South Point Middle School

The vote was: Mrs. Cogan, yea; Mr. Keffer, yea; Mr. Roberts, yea;  
Mr. Sherman, yea; Mr. West, yea.  
Motion carried.

**81-08 T.J. HOWARD INTERIM PRINCIPAL, SPMS**

Mr. Keffer moved second by Mrs. Cogan to authorize T.J. Howard to act as Interim Principal at South Point Middle School for the remainder of the 2007-08 school year as recommended by the Superintendent.

The vote was: Mrs. Cogan, yea; Mr. Keffer, yea; Mr. Roberts, yea;  
Mr. Sherman, yea; Mr. West, yea.  
Motion carried.

**82-08 ANGELA SMITH, HOURLY RATE CORRECTION**

Mr. Sherman moved second by Mrs. Cogan to adjust the hourly rate of Angela Smith, van driver for the District, to \$7.75 per hour for up to eight hours per day as required by the daily van schedule. Mrs. Smith's hourly rate was not increased by \$0.25 per hour increase for 2007-08 as required by the negotiated agreement between the South Point Local Board of Education and OAPSE Local #480.

The vote was: Mrs. Cogan, yea; Mr. Keffer, yea; Mr. Roberts, yea;  
Mr. Sherman, yea; Mr. West, yea.  
Motion carried.

**83-08 FUNDS TRANSFER, OSFC PROJECT AMENDMENT**

Mr. Keffer moved second by Mrs. Cogan to transfer \$7,261 from General Fund to OSFC Fund 010-9040 to fulfill the local share of the first amendment to the project agreement as presented to the District by the Ohio School Facilities Commission.

The vote was: Mrs. Cogan, yea; Mr. Keffer, yea; Mr. Roberts, yea; Mr. Sherman, yea; Mr. West, yea.  
Motion carried.

**84-08 CONTRACTORS APPROVED, SP & BURLINGTON ELEMENTARIES**

Mrs. Cogan moved second by Mr. Roberts to approve a Notice of Intent to award contracts to the following contractors as recommended by Bovis:

<u>Bid Package</u>	<u>Contractor</u>
SPBRES 03 General Trades	Early Construction
SPBRES 04 Masonry	Kenny Huston Co.
SPBRES 05 Roofing	Boggs Roofing
SPBRES 06 Painting	Conley Painting
SPBRES 07 Kitchen Equipment	Breckenridge Kitchen Equip.
SPBRES 08 Fire Protection	Brewer & Co.
SPBRES 09 Plumbing	Peterman Plumbing
SPBRES 10 HVAC	Mechanical Construction
SPBRES 11 Electrical	Dixon Electrical

The vote was: Mrs. Cogan, yea; Mr. Keffer, yea; Mr. Roberts, yea; Mr. Sherman, yea; Mr. West, yea.  
Motion carried.

**85-08 LETTER OF INTENT TO START SHOP DRAWINGS**

Mr. Keffer moved second by Mr. Sherman to issue a Letter of Intent to contractors to start shop drawings. The District assumes risk for this cost contingent upon controlling board approval. A purchase order not to exceed \$5000 will be issued to contractors as requested. Upon issuance of the contract and Notice to Proceed, the purchase order will become null and void.

The vote was: Mrs. Cogan, yea; Mr. Keffer, yea; Mr. Roberts, yea; Mr. Sherman, yea; Mr. West, yea.  
Motion carried.

**86-08 ALTERNATES ACCEPTED**

Mr. Sherman moved second by Mrs. Cogan to accept the following alternates related to the South Point and Burlington Elementary OSFC building project:

Alternate A-2, Wood Trim

Alternate A-3, Ceramic Tile, Floor, Base and Wainscot

Alternate E-1 (Pending agreement with OSFC), Electrical Digital Dimming System

The vote was: Mrs. Cogan, yea; Mr. Keffer, yea; Mr. Roberts, yea;  
Mr. Sherman, yea; Mr. West, yea.  
Motion carried.

**87-08 ADJOURN**

Mr. West moved second by Mr. Keffer to adjourn the meeting.

The vote was: Mrs. Cogan, yea; Mr. Keffer, yea; Mr. Roberts, yea;  
Mr. Sherman, yea; Mr. West, yea.  
Motion carried.

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PRESIDENT

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TREASURER